

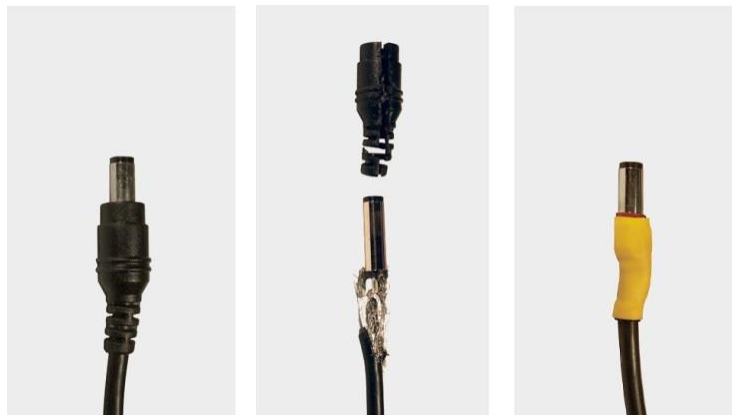
Electronic Cigarette Safety Checklist for Staff

On admission any patient arriving with an e-cigarette in their possession should submit the device and any accessories to staff for checking.

Staff should check for the following:

- Look out for the CE mark that indicates chargers comply with European Safety standards
- Check that the plug is not damaged and that the cable is properly secured with no internal wires visible.
- Check the electrical cable is not damaged and has not been repaired with insulating tape or an unsuitable connector.
- Check that the outer cover of the equipment is not damaged in a way that will give rise to electrical or mechanical hazards.
- Check for burn marks or staining that suggests the equipment is overheating.

Examples of damaged cables and equipment are given below:



If staff find that a service users device does not comply with the above then it should not be permitted for use and should be stored by staff until the service users discharge or returned to a family member or carer.

Please note: the above is not an exhaustive list and it is the responsibility of each staff member to use a level of inherent professionalism and personal judgement in determining if a device/charger is safe for a patient to use on Trust sites.